

Application for the call for organisations

Fill in the application, if you wish to apply to the call for organisations, and do it **by 1st May 2023 (20.00 hrs, Eswatini time)**.

CANGO and PuntoSud launched the call to select small organisations established in Eswatini who are committed to advance human rights in the country and are willing to enter a capacity development programme to enhance their capacities.

The call for organisation is an activity of the project '*Civil Society Platform for Social Inclusiveness*', a 42-month project funded by the European Union that started in February 2020 and is implemented by CANGO and PuntoSud.

***Campo obbligatorio**

Preliminary information

1. Your name *

2. Your last name *

3. Your contact mobile number *

Please, enter your main mobile contact number

4. Your email address *

Please, enter the email address you generally use

5. Your role in the organisation *

General information on the organisation

6. Which is the full name of the organisation? *

7. Which is the acronym of the organisation? *

8. Please enter the email address of the organisation *

Please note that, in the event it will be selected, the organisation will be notified of the selection by using the official email address

9. Does the organisation have a P.O. Box? *

Contrassegna solo un ovale.

Yes

No *Passa alla domanda 11.*

10. Which is the P.O. Box of the organisation? *

Please, enter the number of P.O. Box and the location (e.g. P.O. Box 9363 - Mbabane)

11. Does the organisation have an office? *

Contrassegna solo un ovale.

Yes

No *Passa alla domanda 13.*

12. If the organisation has an office, where is it located? *

Please, enter the address of your organisation' office (e.g. JMS Matsebula Street, Mbabane)

13. Does the organisation have a website? *

Contrassegna solo un ovale.

Yes

No

14. Does the organisation have an **active** FB page and/or an Instagram account and/or other social? *

Contrassegna solo un ovale.

Yes

No

15. Does the organisation presently employ paid staff? *

Contrassegna solo un ovale.

Yes, one (or more) paid staff

No

On the organisation's registration

16. Is the organisation registered? *

Contrassegna solo un ovale.

Yes

No

The required documentation was submitted & filed (the procedure is still ongoing) *Passa alla domanda 21.*

17. The organisation has been registered as *

Please select one of the option provided

Contrassegna solo un ovale.

- Not for profit company
- Faith-based organisations
- Community-based organisations (CBOs)
- Other

18. If you responded 'Other' to the previous question, please specify

19. When was the organisation registered? *

Please enter the date of registration (DD/MM/AAAA)

20. Please, upload the certificate of registration of the organisation *

File inviati:

21. When did you file the documentation to register the organisation? *

22. Why has your organisation not been registered yet? *

23. Is the organisation established in Eswatini? *

Please, respond to the question by considering that 'established' is to be determined on the basis of the organisation's statutes, which should demonstrate that it has been established by an instrument governed by the national law of Eswatini and that its head office is located in Eswatini. In this respect, any legal entity whose statutes have been established in another country cannot be considered an eligible local organisation, even if the statutes are registered locally or a 'Memorandum of Understanding' has been concluded.

Contrassegna solo un ovale.

Yes *Passa alla domanda 24.*

No

24. Please, upload a certified copy of the organisation statute (or of any other official document) to provide evidence that it is established in Eswatini *

File inviati:

25. How are the organisation's activities implemented? *

Contrassegna solo un ovale.

The organisation operates independently

The organisation operates through a fiscal host

The organisation does not operate independently

On the organisation's activities

26. Is the organisation active (also) at local/grassroot level in advancing human rights? *

Please, select the applicable option (only one)

Contrassegna solo un ovale.

- Yes, the organisation is active also at local/grassroot level in advancing human rights
- Yes, the organisation is active also at local/grassroot level but NOT dealing with human rights
- No, the organisation is NOT active at local/grassroot level in advancing human rights
- No, the organisation is NOT active at local/grassroot level and NOT in advancing human rights

27. Which are the communities where the organisation is active? *

Please, enter the names of the communities and their related region

28. In the activities the organisation generally implement, which are the key target groups? *

Contrassegna solo un ovale.

- Youths in general
- Women
- Children
- Men
- Other

29. If you selected 'Other' in the previous question, please specify

30. Would you please estimate the outreach of the organisation's activities? *

Contrassegna solo un ovale per riga.

	Less than 50	Between 51 and 100	Between 101 and 200	More than 201
Youths in general	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Women	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Children	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Men	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

31. Which are the human rights topics the organisation is active in? *

Please, select one or more options

Seleziona tutte le voci applicabili.

- Land rights
- Women rights
- Children rights
- Human rights related to gender
- Other

32. If you selected 'Other', please, specify in which human rights topics you are active

33. Please, briefly describe the key activities implemented by your organisation *

Organisation's financial information

34. Which was the budget the organisation managed in the last financial year (2022)? *

Contrassegna solo un ovale.

- From 20 000 up to 2 000 000 emalangen
- Between 2 000 001 and 3 500 000 emalangen
- Between 3 500 001 and 5 000 000 emalangen
- More than 5 000 001 emalangen

35. Which was the **average** budget the organisation managed in the last 3 financial years? (2019 - 2020 - 2021) *

Contrassegna solo un ovale.

- From 20 000 up to 2 000 000 emalangi
- Between 2 000 001 and 3 500 000 emalangi
- Between 3 500 001 and 5 000 000 emalangi
- More than 5 000 001 emalangi

36. Is the organisation's balance sheet certified by an external auditor? *

Contrassegna solo un ovale.

- Yes, the balance sheet is certified by an external auditor every year
- No, the balance sheet is not certified by an external auditor
- The organisation does not prepare a balance sheet

37. Does the organisation has an active bank account? *

Please consider that reference here is to bank accounts in the name of the organisation

Contrassegna solo un ovale.

- Yes
- No

38. Which are the organisation's main funding sources? *

You may select more than 1 option

Seleziona tutte le voci applicabili.

- Subscription fees from members
- Government contributions
- Donations from general public
- Funds from institutional funding agencies (e.g. foundations, UN agencies, EU etc.)
- Crowdfunding campaigns
- Altro: _____

On the organisation's governance

39. How would you rate the governance in place in the organisation? *

Contrassegna solo un ovale.

No governance in place

1

2

3

4

5

Clear mechanisms are fully endorsed

40. Does the organisation have a Board in place? *

Contrassegna solo un ovale.

Yes

No *Passa alla domanda 42.*

41. When was the last meeting of the Board organised? *

Contrassegna solo un ovale.

In the period January-March 2023

In the period January-December 2022

In the period January-December 2021

We have never organised a Board meeting in the last 3 years

42. Does the organisation have a General Assembly in place? *

Contrassegna solo un ovale.

Yes

No *Passa alla domanda 44.*

43. When was the last meeting of the General Assembly organised? *

Contrassegna solo un ovale.

In the period January-March 2023

In the period January-December 2022

In the period January-December 2021

We have never organised a General Assembly

44. Who carries out the following key tasks in the organisation? *

Please, for each task, select one or more person in charge

Seleziona tutte le voci applicabili.

	Manager (or Executive Director)	A specific person in charge (paid staff)	Non paid volunteers	Board members
Administrative & financial tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretarial tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Programme management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resource mobilisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participation to networks / consortia etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

On the organisations' knowledge & expertise

45. Which are the key areas that would need to be capacitated in the organisation, in your point of view?

Contrassegna solo un ovale.

- Project writing
- Resource mobilisation / fundraising
- Organisational management
- External communication
- Advocacy
- Financial management
- Altro: _____

46. How would you rate the (overall & present) knowledge of the organisation in the following topics *

Please fill in the table, considering the general knowlege of the organisation (i.e. in general of the staff/personnel involved) and that are available to the organisation at present

Contrassegna solo un ovale per riga.

	Very poor	Fair	Good	Very good
Project writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resource mobilisation / fundraising	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Organisational management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
External communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Advocacy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Financial management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

47. How would the organisation benefit from the participation to the capacity building programme (should it be selected)? *

48. In the event the organisation is selected for the capacity building programme , 1-2 persons would be expected to undergo training on behalf of the organisation. Is the organisation able to release 1-2 persons for the training? *

Contrassegna solo un ovale.

Yes *Passa alla domanda 50.*

No

49. If no, please specify why *

50. In the event funds will be available to finance the organisation's projects to advance in human rights in the country, please, describe briefly for which ideas / activities / initiatives the organisation may request funds *

Additional comments

51. Please, add any additional comment to motivate why the organisation should be selected

Before the submission of the application:

52. By submitting the application, and by selecting 'yes', you confirm to have provided truthful information and to accept that the information provided is treated only for the sake of the application and shall not be disclosed with anyone (unless in aggregated form without any sensitive information). Please note that, in case you select 'no', the application may not be considered in the selection process. *

Contrassegna solo un ovale.

Yes

No

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